

Questions and Answers

Basin Planning Consultant for the Sanitary Sewer Overflow Reduction Program (SSORP)

Solicitation No.: PS-00012

January 15, 2016

- Q 1 On page 3 under Scope of Services, the RFQ states that there are 3 sewer sheds that SAWS will be issuing contract(s) for. Is the selection committee looking for a proposal for each particular basin or a general proposal for any or all of the basins?
- A. SAWS is looking for general qualification in the response, the responses are not intended to be basin specific. Respondents may highlight their experience or preference for work in any particular basin.
- Q 2. On page 7 under Submitting a Response, the RFQ request that the “Responses are limited to a maximum of **40** pages per proposal” and that the sheets “should be submitted using an 8 ½” by 11” portrait format (up to 11’ by 17” will be permitted for drawings, where warranted)”.
- a. Are 11X17 sheets considered 2 pages?
- A. Each physical page surface is considered one page. Therefore an 11x17 page counts one page for the front surface, and one page for the back surface if the back surface is used.
- b. Can 11X17 sheets be used for material other than drawings, for example flow charts or annotated graphics?
- A. Yes.
- Q 3 On page 8 under Response Format, the RFQ requests that for Team Experience the team “Provide a list of three (3) current and/or previous projects in the last five (5) years”. Can the team list more than 3 projects as long as we maintain the 40 page count?
- A. Yes, you may provide more projects provided that they fit within the page limit.
- Q 4 I have a question regarding the subject solicitation. Looking at the Evaluation Criteria Summary on page 5, I see that the maximum for SWMB participation is 15 points, while looking at page 10, it shows that an MWBE submitting as a prime will automatically get 15 points. Considering this, it appears that an MWBE prime has no need to have any additional minority team members in terms of increasing their points since they are already maxxed out. Could you confirm this for me?
- A. A certified Minority or Woman-owned firm that submits an RFQ as a prime consultant will automatically earn 15 points. However, in the spirit of the SMWB Program, we ask for all prime consultants, (whether SMWB-certified or not), to use SMWB-certified subconsultants whenever possible.
- Q 5 Regarding item 7, on Page 3: How long does SAWS expect the Prime to be ineligible for design of projects in the Prime’s basin?
- A. The answer to this question will be posted by 4:00 pm Central Time on Tuesday, January 19, 2016.
- Q 6 May we show more than three projects for Team Experience, Item 4 on page 8 of the RFQ?
- A. Yes, you may provide more projects provided that they fit within the page limit.

Q 7 Are land acquisition/appraisal services included in the Respondent's scope of services?
A. SAWS does not anticipate any land acquisitions to be initiated by the BPC. Formal appraisal services will not be needed from the BPC.

Q 8 Can SAWS provide an approximate % and/or approx. linear footage of sewer lines in each basin (D & E rated lines) that the Basin Planning Consultant will be evaluating for engineering feasibility of SAWS developed concepts? Knowing this information will help us to determine the number of staff required to meet SAWS's established deadline.

A. The expected quantity of work will be established during contract negotiations. SAW is not asking the proposer to provide staffing estimates in the response.

Q 9 Will the Basin Planning Consultant be involved in any public involvement (community meetings, outreach)?

A. SAWS does not expect the BPC to provide public involvement services. SAWS may need the BPC to provide information for SAWS use.

Q 10 What effect, if any, does the adoption of the revised 30 TAC Chapter 217 regulations effective December 4, 2015, have on the Consent Decree requirements?

A. Exhibit F of the RFQ in paragraph H states, "All Work, labor, services and materials to be furnished by Consultant shall fully comply with all applicable federal, state and local laws, rules, regulations, statutes, ordinances and directives related to the Consultant and/or the Work."

Q.11 **RFP Reference Section:**

C. Response Format

5. Team Experience /

4. Provide a list of three (3) current and/or previous projects in the last five (5) years, in which the Respondent's key team members performed services similar to those discussed in the project approach and outline of the scope of services, which should include:

Bullet item: Duration of the person's assignment

a. Are you asking for the duration of the project?

A. SAWS is looking for the length of time the person was assigned to the project or worked on the project. We are not interested in the duration of the project

RFP Reference Section:

C. Response Format

5. Team Experience /

4. *Provide a list of three (3) current and/or previous projects in the last five (5) years*, in which the Respondent's key team members performed services similar to those discussed in the project approach and outline of the scope of services, which should include:

b. Are you asking for a Minimum of 3 Projects?

A. We are asking for a minimum of 3 projects.

c. May we provide more than 3 Projects?

A. Yes, you may provide more projects, provided that they fit within the page limit.